

# DRAX PARISH COUNCIL

Clerk & Finance Officer: Mr R W Farman,  
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Brighouse, HD6 3LU  
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## MINUTES OF DRAX PARISH ANNUAL MEETING of the COUNCIL HELD ON TUESDAY 30th MAY 2023, starting at 7:20pm in the Blue Room at the Sports and Social Club

Meetings are open to the press and public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960 and as amended by the 1972 Act.

**Press and public may not speak when the council is in progress; when councillors are discussing Council business; when councillors are in the process of decision making.**

PRESENT: D Perry (Chairman), G Clark, J Longden, D Hall, K Kirby, R Farman (Clerk)  
M Jordan (Cllr NYC), A Iles (Public)

### Agenda items

#### 052301. Election of Chairman:

- i. Councillors elected D Perry as Chairman for the year.
- ii. Chairman signed the acceptance of office document which was witnessed by the clerk

#### 052302. Public Forum:

- i. Chairman welcomed electors present at the meeting.
- ii. Council to receive comments on agenda items from electors present.  
Can the website and Facebook be kept up to date please? Villagers do find it useful  
*(For information only; clerk to take notes of comments, Councillors must not join in any discussion nor answer any questions)*

#### 052303. Apologies:

- All councillors attended.

#### 052304. Minutes of 14 March 2023 Council Meeting:

- Council discussed and **resolved** to accept minutes of 14 March as an accurate record.

#### 052305. Signing of minutes:

- **Chairman** signed the minutes **as accepted**.

**052306. Committees:**

- Council discussed and **decide** that no committees were deemed necessary for the smooth running of the council.

**052307. Outside Bodies:**

- Council discussed and **resolve** to keep the outside representation as it currently stands.

**052308. Council to receive reports from:**

- i. Chairman: I've been busy sorting the financial report, we need to arrange a date for the photo opportunity with Cllr Jordan regarding his partial funding of the green gym on the playing field.
- ii. County Councillor: Locality budget is open, please get the word out. 20's Plenty is not progressing very well, however I am pleased to see that the council is looking at a VAS (Vehicle Activated Sign) If there are any projects that the village or village groups might want to seek funding for, then please don't forget the Newland wind farm as well as Drax Power.
- iii. Other Officers:
- iv. Police:
- v. Other representatives – reports from any representatives not listed above

**NOTE: for information only**

Cllr Jordan left the meeting at 7:25pm

**052309. Report on closing balances; recent payments and payments to be made**

- a) Current balances,
  - i. Business Account Balance – £2,077.17
  - ii. Deposit Account Balance – £2,145.65
- b) Payments made since March meeting
  - i. £10,200.00 – Broxap Ltd Invoices: 000300741, 0000302047, 0000302149 & 0000302174
  - ii. £64.00 – RW Farman (clerks wages – March 2023)
  - iii. £69.31 – Autela Payroll Services Ltd (Q4 payroll/HMRC run) Invoice:11219
  - iv. £10.00 – Drax Sports and Social Club (room hire)
- c) Payments to be made – payment requests received at agenda preparation:
  - i. £456.00 – SGC (Work Inst's 03 & 04)
  - ii. £264.00 – J Longden (reimbursement defib battery)
  - iii. £66.76 – RW Farman (clerks wages)
  - iv. £10.00 – Drax Sports and Social Club (room hire)
- d) Payments to be made – payment requests received after agenda preparation
  - i. None by time of meeting
- e) Payments received
  - i. None by time of meeting

**052310.** Council **resolved** to accept the report, payments as listed and any others received.

**052311. Planning**

- a) Planning applications received:

2023/0223/FUL – The Laurels, Main Road (re-application) Council previously resolved (due to time constraint) to re-submit the previous comments.
- b) Planning decisions received. *(For information only)*

2022/0950/COU – Granted (131 Main Road)  
2022/1169/HPA – Granted (West Farm 59 Main Road)

- c) Update on any previous planning issues currently causing concern and to **resolve** any action needed None by time of meeting.

**052312. Review and Approval of Governance Document**

Council reviewed the governance document for the audit and **resolved** to approve the document.

**052313. Review and Approval of Annual Accounts**

Council reviewed the annual accounts for the audit and **resolve** to approve the accounts.

**052314. Drax Community Fund**

Council discussed and **resolved** to look at projects in the village. Such as street lights and a second VAS once the first is installed and operational.

**052315. Correspondence received since last meeting.**

- a) Emails as sent (if applicable)
- b) YLCA - White Rose Update
- c) YLCA – Advice Notes
- d) NALC – Chief Executive’s Bulletin
- e) YLCA – NYC update
- f) SDC/NYC – Weekly planning applications list (x4)
- g) PKF Littlejohn – Audit Paperwork
- h) Cllr Perry – to A Ryder (Business Support) re dog waste bin Wade House Lane.
- i) NYC – Lets Talk Climate communications pack.
- j) YLCA – reminder about banking details for paying invoices
- k) YLCA – L01-23 Pre-election code of conduct & PC1-23 Infrastructure Levy (National)
- l) Autela Payroll Services – Invoice Q4 payroll run
- m) YLCA – Annual membership renewal
- n) Broxap Ltd – overdue invoice
- o) D Perry -response to above
- p) Cllrs – Planning Application 2023/0223/FUL
- q) Area 7 – Draft Parish Charter
- r) D Perry – NYC Streetlighting order to replace two complete units LP4 & 13
- s) Autela Payroll Services – P60
- t) D Perry – S106 Form3
- u) D Perry – Potholes on Read Close
- v) YLCA – Infrastructure Levy, responses to NALC for onward to GOV.UK by 19<sup>th</sup> May
- w) East Yorkshire Solar Farm – Proposed development (Boom Power)

**052316. Action taken by the clerk since last meeting.**

- a) Forwarded email to Cllrs as appropriate
- b) D Perry re Broxap overdue invoice
- c) D Perry re potholes Read Close

**052317. Policies**

- Council **resolved** to not to make any amendments to existing Standing Orders, Financial Orders and GDPR Regulations.

**052318. a) Councillors’ Forum** - to take and note any points of immediate interest from councillors.

I received a request from a cricket enthusiast asking if a new street light could be installed down Church Dyke Lane.

There is a dark spot between the post box and the pub, would this need looking at for a street light too?

Overhanging hedges throughout the village, perhaps a note on the village Facebook page asking villagers to cut hedges back and keep footpaths clear?

The verges need clearing back, can Highways be contacted please?

The new swing is wonderful, but it’s too high also the playground equipment will need inspecting annually.

No decisions may be taken on any items raised here.

- b) **Items for the next agenda** - to take suggestions for urgent items for inclusion on the next agenda  
Play ground inspection.

**052319. To receive any further comments from public present.** *Information only clerk to note comments*

As councillors have mentioned extra street lights, is it possible to get one at the top of Wade House Lane?

**052320. To confirm dates, times and place of meetings for 2023/24:**

Council agreed to move to meetings every six weeks with no meeting in December

**052321. Closure of meeting**

**Meeting closed 8pm**

Signed.....**Dave Perry**.....**Chairman, Drax Parish Council.**

**Date ...4<sup>th</sup> July 2023...**

**Ongoing Issues**

- Playing Field
- Footpaths
- Cemetery
- Adamson House playing field
- Parish Magazine
- Street Lights
- Flood Wardens & Flooding